

Daily Labor Report

Employee hours by phase / cost code · one work date per sheet

BLANK TEMPLATE

Company: _____ Project / Job #: _____ Work date: _____

Crew lead: _____ Prepared by: _____ Sheet: of

[illegible]

Free template from PhaseNote · phasenote.worxel.com · Phase/cost codes are configured by each company; sample values are illustrative, not an industry standard.
Labor allocation report only: not a site log, not a certified payroll form, not a crew HD import file.